

Department of Homeland Security
Fiscal Year 2023 Annual Report of Conferences Over \$100,000 (Hosted)
January 31, 2024

ID	Component	Event Name	Start Date	End Date	Event Location	Event Description	Alignment to Department Mission	Contracting Procedures	Event Cost	Departmental Sponsored Attendees
1	CBP	Forced Labor Technical Expo	March 14, 2023	March 15, 2023	Washington, DC	This Expo fulfills CBP's requirements under the Uyghur Forced Labor Prevention Act (UFLPA) to coordinate and collaborate with nongovernmental organizations and private sector entities.	Secure U.S. Borders and Approaches	Followed standard contracting procedures and conference approval process.	\$145,978	50
2	CBP	Labor and Employee Relations (LER) Meeting	July 31, 2023	August 04, 2023	Tucson, AZ	The event incorporates professional development, resiliency training, strategic planning, and relationship building for the entire CBP Labor and Employee Relations organization. The conference aligns with CBP's 2021-2026 goal of promoting organizational integrations, innovation, and agility by supporting the DHS culture of integrity.	Secure U.S. Borders and Approaches	Followed standard contracting procedures and conference approval process.	\$102,881	66
3	CBP	Trade Facilitation Cargo Security Summit	April 17, 2023	April 20, 2023	Boston, MA	The combined conferences brings together executives and managers from a broad spectrum of the international trade and transportation community and CBP for a discussion of the agency's top Homeland Security priorities and initiatives.	Secure U.S. Borders and Approaches	Hotel Space, food/beverage service, and audio-visual services were procured for this event. CBP's OTR followed standard contracting procedures and conference approval process. Competition under FAR Part 12. Extensive Market Research conducted on potential vendors to host the conference. Estimated costs and Conference approval package approved by DHS and CBP prior to competition.	\$208,748	105
4	CBP	Support Services Conference	May 1, 2023	May 5, 2023	San Antonio, TX	This was a training event for CBP Mission Support personnel that work in the property, procurement and fleet management and maintenance areas. The topics Discussed included: Property accountability and control, Boards of Survey process, Procurement planning and PR package preparation, Vehicle Fleet Management, buy process, Readiness Reporting and Maintenance management, trip to UNICOR Prison Industry Vehicle Upfit process at the Federal Corrections Facility in Bastrop, Texas and other logistics and sustainment related instruction.	Secure U.S. Borders and Approaches	Formal letter of intent signed by CBP contracting officer which included conference space if room occupancy requirements were met. CBP met room requirements and therefore obtained conference space at no cost in accordance with standard contracting procedures.	\$102,533	69
5	CISA	National Council of Statewide Interoperability Coordinators (NCSWIC) Meeting	May 16, 2023	May 17, 2023	Denver, CO	CISA organizes and administers the NCSWIC program to improve voice, video, and data communications interoperability during daily operations and incident response. Through collaboration at in-person meetings with emergency responders and policymakers across all levels of government, the NCSWIC program works to improve multi-jurisdictional and intergovernmental emergency communications. CISA is charged, by law (6 USC Section 571 (c) (2)) with administering the SAFECOM program as well as conducting stakeholder outreach to promote first responder communications during disasters; foster interoperable communications capabilities at all levels of government; and promote best practices, standard operating procedures (SOPs), and information sharing to achieve and advance interoperable public safety communications.	Secure Cyberspace and Critical Infrastructure	Followed standard contracting procedures and conference approval process.	\$137,639	36
6	CISA	Chemical Security Summit & Chemical Security Mission Requirements Meeting	August 29, 2023	August 31, 2023	Arlington, VA	The Chemical Security Summit, hosted by Security Division Chemical Security in collaboration with the Chemical Sector Risk Management Agency, Stakeholder Engagement Division, is the signature industry event for chemical representatives across interconnected sectors—including chemical, energy, communications, transportation, and water—to learn, share perspectives, and engage in dialogue. Securing chemicals in an evolving threat environment requires cross collaboration between facility owners and operators, industry, law enforcement, community members, and all levels of government. The Summit showcases the public-private partnership model that is a cornerstone to CISA's critical infrastructure security and resilience mission.	Secure Cyberspace and Critical Infrastructure	Followed standard contracting procedures.	\$118,661	81
7	FEMA	Assistance to Firefighters Grant (AFG) Program Application	March 12, 2023	March 17, 2023	Emmitsburg, MD	Through the AFG Program, Grant Programs Directorate makes competitive grants that are awarded directly to fire departments and other eligible entities. The authority for the AFG Program is derived from the Federal Fire Prevention and Control Act of 1974 (FFPCA) (15 U.S.C. § 2229 et seq.). Section 33(f)(1) of the FFPCA (1974), as amended (15 U.S.C. § 2229(f)(1)) requires that the FEMA Administrator appoint fire service personnel to conduct peer reviews in order to make awards for the AFG Program.	Strengthen Preparedness and Resilience	Followed standard contracting procedures and conference approval process.	\$104,281	100
8	ICE	Asset Forfeiture Unit Asset Forfeiture and Financial Investigations National Training	May 23, 2023	May 25, 2023	Indianapolis, IN	Attendees receive training on initiatives, policies and best practices for conducting asset forfeiture and financial investigations. The training consists of legal refreshers, technical skills development, enhancing case deliverables.	Secure U.S. Borders and Approaches	Followed standard contracting procedures and conference approval process.	\$201,392	150

9	ICE	Homeland Security Investigations (HSI) International Operations (IO) Eastern Hemisphere Locally Engaged Staff (LES) Training Conference	February 7, 2023	February 09, 2023	Crystal City, VA	Mission critical training for LES - Investigative and Administrative Support, in substantive HSI programs and resources; as well as exposure to universally applicable content such as professional safety and integrity.	Secure U.S. Borders and Approaches	Followed standard contracting procedures and conference approval process.	\$234,210	29
10	MGMT-CHCO	DHS Women in Law Enforcement Summit	August 21, 2023	August 22, 2023	Dallas, TX	In support of the DHS Women in Law Enforcement 30x23 priority initiative to increase and retain the representation of women in law enforcement. The event is not only about recruiting, but also about ensuring the hiring, retention, and career advancement of our current women in law enforcement and is a top priority across the Department.	Champion the DHS Workforce and Strengthen the Department	Followed standard contracting procedures and conference approval process.	\$295,175	169
11	S&T	First Responder Resource Group (FRRG) Conference	May 2, 2023	May 04, 2023	Houston, TX	The purpose of the 2023 FRRG Annual Conference is to engage first responders, identify capability gaps, decompose Statements of Objective development efforts, and demonstrate emerging technologies that are transitioning or will transition to the market for first responder use.	Secure Cyberspace and Critical Infrastructure	Followed standard contracting procedures and conference approval process.	\$166,152	46
12	TSA	Stragety, Policy Coordination, and Innovation (SP&I) Lift Summit	September 12, 2023	September 15, 2023	Springfield, VA	TSA's SP&I conducts the Lift Summits to bring the entire Lift network together, including the geographically dispersed Innovation Officer and Innovation Coaches at airports and offices across the country. These events are critical to support the Chief Innovation Officer's efforts to create a culture of innovation and entrepreneurship at TSA.	Counter Terrorism and Homeland Security Threats	All TSA Contracting Procedures were followed in preparation for this event.	\$136,452	82
13	TSA	Senior Leadership Summit (SLS)	November 1, 2022	November 02, 2022	Springfield, VA	The TSA SLS provides the Administrator and Senior Official Performing the Duties of Deputy Administrator a key opportunity to address priority enterprise topics directly with the entire senior executive team. TSA Administrator Pekoske would like to continue the TSA tradition of convening field and headquarters senior leadership to address continuity of effort, operational effectiveness, strategy implementation, leadership development, and organizational culture.	Counter Terrorism and Homeland Security Threats	Followed standard contracting procedures and conference approval process.	\$152,400	199
14	TSA	Senior Leadership Summit (SLS)	May 8, 2023	May 11, 2023	Springfield, VA	The TSA SLS provides the Administrator and Senior Official Performing the Duties of Deputy Administrator a key opportunity to address priority enterprise topics directly with the entire senior executive team. TSA Administrator Pekoske would like to continue the TSA tradition of convening field and headquarters senior leadership to address continuity of effort, operational effectiveness, strategy implementation, leadership development, and organizational culture.	Counter Terrorism and Homeland Security Threats	All TSA Contracting Procedures were followed in preparation for this event.	\$356,458	129
15	USCG	Deployable Specialized Forces (DSF) Command Conference	April 17, 2023	April 21, 2023	Leesburg, VA	The 2023 DSF Command Conference provides the opportunity for in person workshop among 28 DSF units, DSF Area Force Managers, DSF Program Managers, and logistical and strategic support personnel at the Headquarters level to ensure alignment with programmatic elements and long term Coast Guard, DHS, and National strategic objectives. It provides an opportunity for DSF Commanding Officers and Command Chiefs to address systematic challenges related to the DSF and a forum for program offices to draw upon DSF expertise to develop viable solutions. The 2023 DSF Command Conference accomplishes these objectives through panel forum discussions followed by specific workshops targeting issues and developing attainable solutions. These workshops made up of specific DSF command members and run concurrently during the conference to maximize efficiency.	Strengthen Preparedness and Resilience	USCG utilized procedures and authorities provided through the government Simplified Acquisitions Procedures process and IAW DHS conference policy.	\$199,512	133
16	USCG	Spring Senior Leadership Conference (SLC) and Senior Leadership Spouse Conference	May 2, 2023	May 06, 2023	Washington, DC	The 2023 USCG Spring SLC is a continuation of the Commandant's efforts to lead the service through her strategic initiatives which are executed through the combined leadership of the Coast Guard Flag Officers, Senior Executives, and the Senior Enlisted leaders. The goal is to review the Service in order to identify key actions needed to push forward on CG and DHS strategic goals. Senior Leaders will also present and discuss current and future challenges as the service looks to maximize readiness, address the Nation's maritime challenges, and manage National Defense and budget implications. Concurrently, there is a SLSC with Senior Leader Spouses covering topics such as impacts of social media and on-line security on Coast Guard family members, financial and Flag Quarters management, ethics training, protocol and etiquette training, mentorship, plus health and wellbeing issues impacting Coast Guard personnel. The SLC and SLSC is jointly coordinated to allow sharing of speakers, select topics, and facilities.	Strengthen Preparedness and Resilience	USCG utilized procedures and authorities provided through the government Simplified Acquisitions Procedures process and IAW DHS conference policy.	\$111,535	117

17	USCG	Facility Inspector/Port Security Specialist Workshop	August 7, 2023	August 10, 2023	Leesburg, VA	This workshop improves Program and field level performance by fostering better communication and consistency between Headquarters, Areas, Districts, and Field Units in implementation of the standards and intent of the original Maritime Transportation Security Act (MTSA) of 2002, the Security and Accountability For Every (SAFE) Port Act of 2006, and the Coast Guard Authorization Act of 2010. It also meets the training workshop recommendation that came out of two GAO audits (GAO-08-86Y and GAO-07-754T). This workshop provides field personnel with updates/briefings on current program policies emerging regulations, including: Regulatory updates, TWIC reader rule updates, Cyber requirements, Container Inspections, and MTSRU training. The workshop provides HQ with the opportunity to directly inform 15% of Facility Inspectors and Port Security Specialists in the CG. Attendees will be expected to inform their units on info passed.	Strengthen Preparedness and Resilience	USCG utilized procedures and authorities provided through the government Simplified Acquisitions Procedures process and IAW DHS conference policy.	\$168,275	144
18	USSS	Senior Leadership Conference (SLC)	June 26, 2023	June 29, 2023	Orlando, FL	The SLC is an annual opportunity for the Director and USSS senior leadership throughout the field to collaborate on collective strategies.	Strengthen Preparedness and Resilience	Motorcoach and venue cost incurred. Proper Procurement procedures were followed in order to have this conference.	\$159,699	88
19	USSS	USSS Investigative Analyst Training Seminar	August 1, 2023	August 03, 2023	Colorado Springs, CO	To provide training and networking opportunities to support the Criminal Investigations Division's Investigative Analysis Program's Investigative Analysts, Financial Analysts, and Intelligence Research Specialists from the Criminal Investigative Division's Cyber-Threat Intelligence Unit.	Strengthen Preparedness and Resilience	Proper Procurement procedures were followed in order to have this conference.	\$114,703	64
FY23 Total Actual Costs and DHS Attendees									\$3,216,684	1,857