

Harford County Board of Estimates Meeting

December 17, 2024
1:01 p.m.
220 S. Main Street
1st Floor Conference Room

Present:

Robert McCord, Director of Administration and designee of the County Executive
Karen Myers, Director of Procurement
Patrick Vincenti, County Council President
Warren L. Hamilton, County Council Appointee
James Richardson, County Executive Appointee
Joseph Siemek, Director, Department of Public Works
Margaret Hartka, Deputy County Attorney

Absent:

Robert Sandlass, Treasurer

Announcement from Robert McCord

Mr. Robert McCord notified the attendees that Harford County Government was following protocol under the Open Meetings Act.

Approval of Minutes of the November 19, 2024 Board of Estimates Meeting

The minutes of the November 19, 2024 Board of Estimates Meeting were approved by general consent.

Item No. 12-17-24-01

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Sexton presented Solicitation No. 25-002A on behalf of Bill Griffith; Tree Trimming & Removal Services; Competitive Sealed Bid.

Mr. Kenny Sexton from the Department of Public Works is requesting approval for tree trimming and removal services, and other potential emergency services. The tree trimming and removal services provides licensed tree removal services to support Harford County's Bureau of Highway Maintenance Program with six (6) support crews trained to professionally trim and remove trees along Harford County road right of ways to meet Local, State, and Federal standards.

The Department of Public Works recommends award in the amount not to exceed \$1,600,000.00 through June 30, 2025 and not to exceed \$2,640,000.00 per year for option years 1 through 3 to Asplundh Tree Expert, LLC of Odenton, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-02

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Ms. Wilson presented Solicitation No. 25-275; FY 2025 Agricultural Easement Acquisitions; County Council Legislation.

Ms. Jennifer Wilson from the Department of Planning and Zoning stated that this proposal is to acquire development rights, and place permanent conservation easements in perpetuity, limiting the farmland to only agricultural use as defined in the Conservation Deed of Easement under the Harford County Agricultural Land Preservation Program.

Resolution 020-24; Mary Rene Evans, Mark Lee Davis, Deborah Lynn Holcomb at 822 Aldino Stepney Road in Aberdeen, MD; up to \$500,000.00 based on Residential Density Value; Plus, bonus payment of \$3,000.00 per acre, maximum of \$282,000.00; approx. 94 acres; five (5) DR's.

Resolution 021-24; The Residuary Trust Under the Donald L. Lomax Revocable Trust and the Margaret F. Lomax Revocable Trust at 1612 Calvary Road in Bel Air, MD; up to \$469,700.00 based on Per Acre Value; Plus, bonus payment of \$3,000.00 per acre, maximum of \$201,300.00; approx. 67.1 acres; six (6) DR's and two (2) Family Conveyances.

Resolution 022-24; Nancy L. Bushover Revocable Living Trust at 4823 Carea Road in White Hall, MD; up to \$324,551.92 based on Per Acre Value; Plus, bonus payment of \$1,000.00 per acre, maximum of \$46,364.56; approx. 46.36456 acres; four (4) DR's.

Resolution 023-24; 1105 Main Street, LLC at 2017 Castleton Road in Darlington, MD; up to \$204,204.00 based on Per Acre Value; approx. 29.172 acres; three (3) DR's.

Resolution 024-24; Earnest W. Welsh Jr. and Karen M. Welsh at 1725 Castleton Road in Darlington, MD; up to \$400,000.00 based on Residential Density Value; approx. 82.52 acres; four (4) DR's.

Resolution 025-24; Daniel M. L. Carson, Christina G. Carson and Sarah C. Carson at 4401 Colt Lane in Havre de Grace, MD; up to \$576,422.00 based on Per Acre Value; Plus, bonus payment of \$3,000.00 per acre, maximum of \$247,038.00; approx. 82.346 acres; six (6) DR's/ Residential Density Units.

Resolution 026-24; Cy Cicone at 4420 Cooper Road, 1928 Delp Road, and 1930 Delp Road in Whiteford, MD; up to \$181,711.76 based on Formula Value; approx. 26.642 acres; three (3) DR's and one (1) Family Conveyance.

Resolution 027-24; The Patricia C. Smith and Francis Barry Smith Revocable Trust at 834 Federal Hill Road in Street, MD; up to \$100,000.00 based on Residential Density Value; approx. 19.8539 acres; one (1) DR.

Resolution 028-24; Richard W. Worch, Jr. at 2399 Island Branch Road and 2421 Island Branch Road of Whitehall, MD; up to \$100,000.00 based on Residential Density Value; approx. 20.625 acres; one (1) DR.

Resolution 029-24; Carol S. Knickman and Edward T. Knickman at 3868 Jarrettsville Pike in Jarrettsville, MD; up to \$76,909.25 based on Formula Value; Plus, bonus payment of \$1,000.00 per acre, maximum of \$11,000.00; approx. 11 acres; one (1) DR.

Resolution 030-24; Daniel V. Maranto at 2205 Line Bridge Road in Whiteford, MD; up to \$193,501.00 based on Per Acre Value; approx. 27.643 acres; two (2) DR's.

Resolution 031-24; Nolan W. Gallion, Sr. at 3605 Old Level Road in Havre de Grace, MD; up to \$891,198.00 based on Per Acre Value; Plus, bonus payment of \$1,000.00 per acre, maximum of \$127,314.00; approx. 127.314 acres; nine (9) DR's.

Resolution 032-24; Glackin Family Trust on Poole Road in Street, MD; up to \$200,000.00 based on Residential Density Value; approx. 33.803 acres; two (2) DR's.

Resolution 033-24; Robert Linton Wloczewski and Brittany Lynne Wloczewski at 401 Quaker Bottom Road in Havre de Grace, MD; up to \$300,000.00 based on Residential Density Value; approx. 47.344 acres; three (3) DR's.

Resolution 034-24; Gary R. Stahm and Kristine M. Stahm at 3038 Rocks Road, 3024 Rocks Road, and Parcel 229 in Jarrettsville, MD; up to \$199,122.00 based on Per Acre Value; Plus, bonus payment of \$1,000.00 per acre, maximum of \$28,446.00; approx. 28.446 acres; three (3) DR's.

Resolution 035-24; Glackin Family Trust on Ruffs Mill Road in Bel Air, MD; up to \$850,000.00 based on Residential Density Value; Plus, bonus payment of \$3,000.00 per acre, maximum of \$414,840.00; approx. 138.28 acres; eleven (11) DR's.

Resolution 036-24; Matthew M. Michie at 3217 Sharon Road and 3220 Sharon Road in Jarrettsville, MD; up to \$577,099.60 based on Per Acre Value; Plus, bonus payment of \$1,000.00 per acre, maximum of \$82,442.80; approx. 84.4428 acres; seven (7) DR's.

Resolution 037-24; Hills and Hollows, LLC on Urey Road in Whitehall, MD; up to \$414,843.55 based on Formula Value; approx. 63.8 acres; four (4) DR's.

Resolution 038-24; The Eller/Mack Residence Trust at 3836 York Drive in Havre de Grace, MD; up to \$568,852.90 based on Per Acre Value; Plus, bonus payment of \$1,000.00 per acre, maximum of \$81,264.70; approx. 81.2647 acres; thirty-five (35) Density Units.

Total Development Rights/ Residential Density Units-113

Total Acreage- Approximately 1,008.95 acres

The Department of Planning and Zoning recommends award in the amount not to exceed \$8,650,126.04 for the purchase of agricultural easements and development rights from Mary R. Evans, Mark L. Davis, Deborah L. Holcomb of Aberdeen Maryland, Donald L. Lomax Revocable Trust and Margaret F. Lomax Revocable Trust of Bel Air, Maryland, Nancy L. Bushover Revocable Living Trust of White Hall, Maryland, 1105 Main Street, LLC of Darlington, Maryland, Earnest W. Welsh, Jr. and Karen M. Welsh of Darlington, Maryland, Daniel L. Carson, Christina G. Carson and Sarah C. Carson of Havre de Grace, Maryland, Cy Cicone of Whiteford, Maryland, Patricia C. Smith and Francis B. Smith Revocable Trust of Street, Maryland, Richard W. Worch, Jr. of White Hall, Maryland, Carol S. Knickman and Edward T. Knickman of Jarrettsville, Maryland, Daniel V. Maranto of Whiteford, Maryland, Nolan W. Gallion, Sr. of Havre de Grace, Maryland, Glackin Family Trust of Street, Maryland, Robert L. Wloczewski and Brittany L. Wloczewski of Havre de Grace, Maryland, Gary R. Stahm and Kristine M. Stahm of Jarrettsville, Maryland, Glackin Family Trust of Bel Air, Maryland, Matthew M. Michie of Jarrettsville, Maryland, Hills and Hollows, LLC of White Hall, Maryland, and Eller/Mack Residence Trust of Havre de Grace, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-03

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Fleming presented Solicitation No. 25-121; (1) New 2025 John Deere Model 544G Wheel Loader; Piggyback-Sourcewell Contract # 011723-JDC.

Mr. Leroy Fleming from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of one (1) new 2025 John Deere model 544G Wheel Loader for the Highways Department. The machine loads salt into dump trucks during snow events, clears heavy snow from roadways, and removes trees. The new loader will replace a 2007 John Deere loader that is over 17 years old and beyond it's useful life.

The Department of Procurement, Fleet Management, recommends award in the amount of \$170,566.00 to Jesco, Incorporated of South Plainfield, New Jersey in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-04

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Fleming presented Solicitation No. 25-122; (1) New 2025 John Deere Model 310G Backhoe Loader; Piggyback-Sourcewell Contract # 011723-JDC.

Mr. Leroy Fleming from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of one (1) new 2025 John Deere model 310G Backhoe Loader for the Highways Department. The machine is used for excavating roadway surfaces, loading and unloading materials, cleaning storm water outfalls, installing and repairing guardrails, and loading salt during heavy snow events. The new loader will replace a 2008 Case backhoe that is over 16 years old and beyond its useful life.

The Department of Procurement, Fleet Management, recommends award in the amount of \$102,723.00 to Jesco, Incorporated of South Plainfield, New Jersey in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-05

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Fleming presented Solicitation No. 25-120; (30) New 2025 Ford Police Interceptors; Piggyback- Howard County Contract # 4400004546.

Mr. Leroy Fleming from the Department of Procurement, Fleet Management, stated that this proposal is for the purchase of thirty (30) new 2025 Ford Police Interceptors AWD for the Sheriff's Office. The Ford Police Interceptor has safety features that are a step above other patrol units, and maintenance issues are minimal. The new units will replace units that average 10 years old and have over 120,000 miles.

The Department of Procurement, Fleet Management, recommends award in the amount of \$1,364,280.00 to Hertrich Fleet Services, Incorporated of Milford, Delaware in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-06

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Kuba presented Solicitation No. 24-117; Workday HCM; Change Order # 3.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for purchase of additional licenses for Workday Human Capital Management (HCM)/ Payroll Software. HCM/Payroll is a cloud-based system that can streamline and integrate Harford County's Human Resources and Payroll functions. The software will unify the HR and Payroll processes, achieve efficiency, accuracy, and transparency in managing the workforce and payroll operations.

The Office of Information and Communication Technology requests approval for Change Order # 3 in the amount of \$170,061.00, increasing the contract amount to \$2,672,172.00 to Workday, Incorporated of Pleasanton, California in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-07

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Kuba presented Solicitation No. 24-119; Collaborative Solutions; Change Order # 3.

Mr. Nick Kuba from the Office of Information and Communication Technology stated that this proposal is for Workday Implementation Services for the Human Capital Management (HCM)/ Payroll Services to create new security groups and accommodate the benefits for Harford County retirees.

The Office of Information and Communication Technology requests approval for Change Order # 3 in the amount of \$623,356.00, increasing the contract amount to \$827,981.60* to Cognizant Technology Solutions U.S. Corporation d/b/a/ Collaborative Solutions, LLC of Teaneck, New Jersey in accordance with Section 41-25 of the Harford County Code.

*\$827,961.60 was presented at the Board of Estimates meeting for the new contract amount. The correct new contract amount should be \$2,668,591.76.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-08

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Kuba presented Solicitation No. 25-115A; AXON-SAO Additional Licenses; Sole Source.

Mr. Nick Kuba from the Office of Information and Communication Technology is requesting approval for the purchase of eight (8) additional Axon Software licenses for the State's Attorney Office to access the Body Worn Camera software that includes storage, redaction, Ecom License, Justice Access, and Discovery Access.

The Office of Information and Communication Technology recommends award in the amount of \$103,320.56 to be paid in yearly installments to AXON Enterprises, Incorporated of Scottsdale, Arizona in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-09

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Kuba presented Solicitation No. 25-283; Workday ERP- Financials; Sole Source.

Mr. Nick Kuba from the Office of Information and Communication Technology is requesting approval for the purchase of Workday Financial Software to provide Harford County Government access to core financials, grants management, fiscal planning, projects, expenses, and contracts.

The Office of Information and Communication Technology recommends award in the amount of \$2,451,476.00 to Workday, Incorporated of Pleasanton, California in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-10

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Captain Fox presented Solicitation No. 25-123; ETIX Printer and Scanner; Sole Source.

Captain Mark Fox from the Harford County Sheriff's Office is requesting approval for the purchase of forty (40) Over-the-Seat ETIX Solutions for patrol vehicles. The over-the-seat mounted printer and scanner system will enable officers to quickly print citations, warnings, and other necessary documents directly from their vehicles. The system will allow officers to scan driver's licenses and vehicle registrations, improving overall efficiency.

The Harford County Sheriff's Office recommends award in the amount of \$57,500.00 to FrontLine Mobile Tech, LLC of Jessup, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-11

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Captain Fox presented Solicitation No. 25-298; Mobile Data Packages; Piggyback- Maryland State Desktop, Laptop and Tablet Contract # 060B5400007.

Captain Mark Fox from the Harford County Sheriff's Office stated that this proposal is for the purchase of forty (40) Mobile Data Computer (MDC) packages for new vehicles, and to refresh and replace existing, outdated equipment in Law Enforcement vehicles. The package includes the MDC, docking station, and modem.

The Harford County Sheriff's Office recommends award in the amount of \$304,895.00 to USC Canterbury Corporation of Annapolis, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-12

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Captain Fox presented Solicitation No. 25-297; Vehicle Upfitting; Piggyback- Howard County Contract # 4400005214.

Captain Mark Fox from the Harford County Sheriff's Office stated that this proposal is for the purchase of law enforcement vehicle upfit parts, including emergency lighting, sirens, speakers, partitions, consoles, weapon mounts, and computer mounting systems for marked and unmarked vehicles.

The Harford County Sheriff's Office recommends award in the amount of \$386,046.62 to FrontLine Mobile Tech, LLC of Jessup, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-13

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Slattery presented Solicitation No. 25-009; Open-End Control and Integration for Water and Wastewater Projects; Requests for Proposals.

Mr. Larry Slattery from the Department of Public Works stated that this proposal is for Control and Integration Services for Water and Wastewater Projects. Projects assigned may include design, furnishing, installation, programming, inspections, maintenance of control panels, motor starters, alarm systems, programable logic controllers (PLC's), variable frequency drives (VFD's), flow metering, fiber optic, radio and cellular communication systems, networking equipment, etc. at various treatment plants, pumping stations, and booster stations.

The Department of Public Works recommends award in the amount not to exceed \$5,000,000.00 per year to Keystone Engineering Group, Incorporated of Frazer, Pennsylvania, Micro-Tech Designs, Incorporated of Hampstead, Maryland, and Sherwood-Logan and Associates, LLC of Annapolis, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-14

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Slattery presented Solicitation No. 25-227; Diffuser Upgrades for Sod Run Process Reactors; Sole Source.

Mr. Larry Slattery from the Department of Public Works is requesting approval to upgrade the diffuser equipment in the process reactors at the Sod Run Wastewater Treatment Plant. The existing equipment has been in service for over 25 years and has surpassed its life cycle expectancy. Water and Sewer Operations established an upgrade program to replace aging equipment with Sanitaire Disc Fine Bubble Aeration grids. The selected Sanitaire equipment is a direct replacement for what is currently installed, preventing additional parts, labor, and engineering costs.

The Department of Public Works recommends award in the amount not to exceed \$145,000.00 per year to Sherwood-Logan and Associates, LLC of Annapolis, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-15

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Slattery presented Solicitation No. 25-288; Perryman Well 4 Submersible Well Pump Replacement; Sole Source.

Mr. Larry Slattery from the Department of Public Works is requesting approval for the installation of a new submersible well pump and motor at Perryman Water Treatment Plant in Well 4.

The Department of Public Works recommends award in the amount of \$64,660.00 to Somerset Well Drilling Company, Incorporated of Westover, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-16

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Conдах presented Solicitation No. 24-282; Trash and Recycling Collection Services; Competitive Sealed Bid.

Mr. Stephen Conдах from the Department of Parks and Recreation is requesting approval for year-round trash and recycling collection and disposal with varying pickup frequencies at 93 sites throughout the County.

The Department of Public Works recommends award in the amount not to exceed \$350,000.00 per year to J.D. Lawn Services, Incorporated of Havre de Grace, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-17

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Anderson presented Solicitation No. 25-093; Woodbridge Center SWM Repair; Competitive Sealed Bid.

Mr. Bob Anderson from the Department of Public Works is requesting approval for permanent repairs to the Stormwater Management Facility at the intersection of Woodbridge Center and Woodbridge Station Way in Edgewood.

The Department of Public Works recommends award in the amount of \$632,807.70 to DXI Construction, Incorporated of Churchville, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

Item No. 12-17-24-18

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Vincenti.

Mr. Woods presented Solicitation No. 25-124 on behalf of Steve Hinch; Scout Drones; Single Source.

Mr. Joe Woods from Emergency Services is requesting approval for the purchase of eleven (11) scout drones and one (1) scout tether system. The drones will be used for search and rescue, monitoring hotspots during fires, crowd monitoring at public events, and provide real-time ariel view of hazardous situations which will allow for quicker assessment and response time. The Special Operations and Fire House staff will be trained to respond accordingly with the equipment.

The Department of Emergency Services recommends award in the amount of \$343,306.58 to The Service Engineering Company, LLC of Belcamp, Maryland in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with 1 member absent.

With no further business, the meeting was adjourned at 1:57 p.m.

Respectfully submitted,

Michele Silvestri